

## **Information & Guidelines**

### **1) What if an IDCCM teacher leaves midway of Student's training period?**

It is mandatory to have two teachers accredited in any Institute. Other teacher present will oversee his training until new teacher is recruited.

Teacher who has changed the Institute will have a cooling period of one year during which he cannot take on any candidate for training in a new Institute he has joined.

### **2) What if an IFCCM teacher leaves midway of Student's training period?**

If an Institute has only one IFCCM teacher and he leaves midway of candidate's training, IDCCM teacher will oversee his training. It is expected that IFCCM teacher will oversee candidate's completion of his Research project even it has to be done/guided remotely.

### **3) What if both or all the IDCCM teachers leave an organization?**

In such an unforeseen circumstance candidate is encouraged to move to another centre which is accredited for training. Time spent in the first institute will be recognized and is expected to complete the remaining time in the second Institute he/she joins. If the student is not willing to move than he/she be allowed to continue in the institute provided there are some makeshift arrangements for training are made.

### **4) What if candidate wishes to seek transfer of an Institute along with the teacher?**

Transfer along with the teacher to the same Institute as teacher is moving is allowed if there is mutual agreement between the teachers and the respective Institutes. Institute should be willing to relieve the candidate as per their guided policies and the new Institute should be willing to take the candidate.

### **5) What if candidate resigned from one institute and wants to join other Institute**

Can be allowed till the last date of registration. After the last date of registration, it is that Not allowed, if he still resigns than he has to re-apply and start the course afresh in an Institute where he/she wishes to pursue only in next year.

### **6) What if candidate seeks permission for posting to certain sub-specialties in another hospital?**

This is allowed if it is in agreement with his teacher and his organization. It is expected that duration of posting not exceed one month of his/her tenure in parent Institute.

### **7) What if candidate is not happy with the pay/stipend?**

It is expected that a candidate exercises due deliberations on these aspects prior to joining any Institute. ISCCM/College cannot exercise any influence on the pay structure of an Institute.

### **8) Process for transferring candidates from one institution to another is as follows**

- 1.) If for any compelling reason, the candidate has to move, they may do so ONLY after completing 50% of the training. They should inform us BEFORE moving and get a no objection certificate from the institution where they were registered and also an

acceptance letter from the institution which has accepted them for the remaining duration of training.  
The training periods should be continuous without a break

2). Candidate will be counted only for the institution where they originally registered and may be taken as an additional candidate in the institution which has accepted them for the remaining duration of training

### **Leave Policy**

1. During the training period candidate is allowed to take max 30 days leave in a year apart from Sundays and gazetted holidays, on yearly basis, any extra absence from this period will result in the extension of the training period.
2. In all max 6 months, maternity/sick/parenting etc. leaves are allowed, but the training period will be extended to the period applicable after deducting the one month period (maximum), as stated in point no 1.
3. If there is a gap of more than 6 months in the training apart from above-mentioned leaves, the candidate has to register as fresh.
4. If the candidate wants to re-join within this 6 months period, he/she must join at the institute at which he/she was registered, no transfer, will be allowed.

## Course Registration(Post MBBS/ IDCCM/IFCCM )

### 1) Refund policy for Course Fees:

<b>Within 30 days withdrawal</b>	<b>Balance Refund after deducting processing fee of Rs. 2,000/-</b>
<b>After 30 days withdrawal</b>	<b>50% Refund</b>
<b>Withdrawal after the registrations deadline</b>	<b>No Refund</b>

- 2) After the deadline of registration if any trainee resign/Leave/discontinue the institute will be debarred for that year, and fee will be not be refunded.
- 3) Candidates pursuing IDCCM/IFCCM/PostMBBS cannot pursue another course simultaneously during their tenure.
- 4) ISCCM/College cannot exercise any influence on the pay structure of an Institute.

### Exam Registrations

- 1) Passing cut off is decided by the Exam Committee.
- 2) There is No Negative marking
- 3) Exam Fees once paid are non-refundable and not transferable for future attempt after submission of Exam

Form.

- 4) The entire question for IDCCM & Post MBBS for theory exam will be multiple choice questions there will be no true & false type question.
- 5) It is mandatory for the trainee to bring the **Original valid photo identity proof** along with admit Card at the examination centers.

## **Accreditation**

### **Institute:**

**Timeline for correction of deficiencies by the institution applying for Accreditation:** Institutions will be given 3 months period to correct the correctable deficiencies. An inspection will be scheduled after that.

**Refund of Accreditation Fees:** A processing fee of Rs 10,000 will be deducted and the Inspection fee of Rs. 15,000 will be refunded within 3 months period from the date of application if the institution does not fulfil the criteria on scrutiny. Once inspection is in process, no fee will be refunded.

## Recommended Text Books for Trainee

IDCCM(Indian Diploma in Critical Care Medicine)	
<b>Routine</b>	1) Paul Marino
	2) Intensive Care Manual by TEOH
<b>Reference Book</b>	1) Fink Principle of Intensive Care Medicine
	2) Text Book of Intensive Care Irwin & RIPPE
<b>Practice Guideline</b>	1) ICU Protocol Book
	2) Critical Care Update Book
CTCCM(Post MBBS Certificate Course)	
<b>Routine</b>	1) Paul Marino
IFCCM (Indian Fellowship in Critical Care Medicine)	
<b>Routine</b>	1) Fink Principle of Intensive Care Medicine
	2) Critical Care Medicine by HALL, SCHMIDT & WOOD
<b>Journals</b>	1) IJCCM
	2) CCM
	3) ICM
	4) NEJM
	5) JAMA